

New Jersey Association of Professional Mediators

With the expansion of NJAPM's training efforts, more of our offerings include CLE credits. To this end, NJAPM is seeking a Continuing Legal Education Coordinator.

Details:

- Approximately 8 hours per month Duties include overseeing the submission of CLE applications for NJAPM programs and trainings; entering data on court website; preparing reports required by NJ Supreme Court, Board on Attorney Certification; reporting to NJAPM Board of Directors
- College degree and paralegal certification or NJ Licensed Attorney in good standing
- Salary range: \$50 - \$100 per hour

Submit resume to Risa A. Kleiner at risa@rkleinerlaw.com or for more information.