

Client Account Analyst Position

Established Financial Planning practice seeking a highly motivated individual to service existing client base and to administer Financial Planning programs. Successful candidate should have: excellent analytical and communication skills; financial industry experience; knowledge of financial products and investment strategies; proficiency in Excel; ability to quickly learn industry-specific software programs; willingness to work in small office environment and perform multiple tasks as needed.

1- 3 years financial services industry experience required; Bachelors degree in related field preferred; FINRA Series 7 required (or ability to obtain within 120 days). Financial product sales or marketing experience a plus.

eMail resume and salary requirement to:

tkukainis@schwartz-financial.com or fax to 856-216-0397

no phone calls please.