

May 2006

Unless otherwise noted, all references to Executive Committee or Board of Directors shall refer to The Women's Connection.

**Constitution/Draft
Women's Connection Congregation M'kor Shalom**

**Article I
Name**

This organization shall be known as the Women's Connection of Congregation M'kor Shalom, Cherry Hill, NJ

**Article II
Objectives**

The objectives of this organization shall be as follows:

- A. To support and further the goals of Congregation M'kor Shalom as set forth in the mission statement
- B. To bring the women of Congregation M'kor Shalom into closer association and cooperation with one another
- C. To cooperate with Women of Reform Judaism, Federation of Temple Sisterhoods and support its various funds and causes
- D. To promote the causes of Reform/Progressive Judaism
- E. To serve Jewish and humanitarian causes

**Article III
Affiliations**

The Women's Connection shall be affiliated with the Women of Reform Judaism (WRJ), Federation of Temple Sisterhoods, which is the women's agency of the Union for Reform Judaism, and automatically shall include membership in the assigned WRJ District and will continue as long as our constituency wishes to affiliate.

**Article IV
Membership**

Any woman who is committed to the goals and objectives of Women's Connection and is a member in good standing of Congregation M'kor Shalom is eligible for membership in the Women's Connection.

Article V
Dues

- A. The Executive Committee, with the approval of its Board of Directors, shall establish membership dues.
- B. Annual dues shall be paid to WRJ and the District as established by the WRJ Assembly and District.
- C. Basic membership
- D. Sarah – basic membership plus a voluntary contribution of \$18
- E. Rachel – basic membership plus a voluntary contribution of \$36
- F. Leah – basic membership plus a voluntary contribution of \$54
- G. Rebecca – basic membership plus a voluntary contribution of \$72

Article VI
Officers

- A. The officers shall be President, Executive Vice-President, Secretary, Treasurer and additional Vice-Presidents according to the needs of our membership.
- B. The term of office shall be for 2 years.
- C. Any Jewish member who is in good standing is eligible to serve as an officer or committee chair. Membership in Women’s Connection for at least one (1) year is required in order to serve as an officer.
- D. The officers, immediate Past President (when applicable), representatives to the WRJ and District shall constitute the WC Executive Committee.
- E. Four (4) members of the Executive Committee shall constitute a quorum.
- F. In case of a vacancy occurring, the Executive Committee shall appoint a replacement to complete the unexpired term.
- G. An Executive Committee member shall perform necessary functions when a committee chair has not been appointed.
- H. The Executive Committee will meet as necessary.

Article VII
Board of Directors

- A. Members of the Board of Directors shall be appointed by the Executive Committee, some serving a one-year term, some serving a two-year term. These terms may be renewed at the discretion of the Executive Committee.
- B. The Board of Directors shall be made up of the Executive Committee, chairs of standing, special and ad hoc committees and others appointed by the Executive Committee.
- C. A Board member who is absent for three (3) consecutive Board meetings, except for excusable cause, may be asked to step down from the Board. Contact to this effect may be sent to her after the second consecutive unexcused absence.
- D. Acceptance of a Board position entails consistent attendance at Board meetings and active involvement on committees.

Article VIII
Duties of Officers

- A. The President shall preside at all meetings, call special meetings when necessary and perform all other duties pertaining to the office of president. She shall approve the appointment of chairs of all standing committees and appoint chairs of special committees as necessary.
- B. The Executive Vice-President shall perform all duties of the President when she is unable to serve. She shall be responsible for the functions of such committees as are assigned to her. She shall appoint, with the approval of the President, the chairs of such committees.
- C. The Vice-Presidents shall be responsible for the functions of such committees as are assigned to them. They shall appoint committee chairs with approval of the President.
- D. The Secretary shall keep accurate records of all proceedings. These reports shall be kept and made available for reference.
- E. The Treasurer shall keep accurate records of the budget, proposed and actual, as well as funds received and disbursed.

Article IX
Meetings

- A. The Executive Committee shall meet as necessary.
- B. The Board of Directors shall meet at least four (4) times during the programming year.
- C. Regular meetings of the Women's Connection shall be held as determined by the Board of Directors when planning the annual calendar.
- D. Special meetings may be called upon request of the President and must be called upon the request of four (4) members.
- E. 50% of the established Board of Directors as constituted will establish a quorum.

Article X
Delegates to the WRJ Assembly and District Meetings

- A. The Executive Committee shall appoint delegates to the WRJ Assembly, District Biennials and other WRJ business meetings.
- B. Consideration will be given to designate funds to support delegates attending these meetings.

Article XI
Nominating Committee

- A. The President shall appoint the nominating committee yearly.
- B. The Nominating Committee shall consist of the President, immediate past president (ex officio), two (2) members of the Board, one (1) member at large and the synagogue Executive Committee liaison.
- C. Any Jewish Women's Connection member in good standing who wishes to be an officer or member of the Board of Directors shall notify the President or Executive Vice-President in writing no later than thirty (30) prior to election.

Article XII
Elections

- A. Elections shall be held in the spring. The slate of officers shall be presented by the Executive Committee to the Board of Directors for approval.
- B. The slate of officers will be distributed to the general membership.
- C. The term of office will be for two (2) years, running from July 1 to June 30. Officers may be re-elected, but may serve no more than two (2) consecutive terms in same position.
- D. The President, Treasurer, and at least one (1) Vice-President will be elected on even years. The Executive Vice-President, Secretary and at least one (1) Vice-President will be elected on odd years.

Article XIII
Amendments

Any amendments/changes to this Constitution must be submitted to the Board of Directors in writing by June of each year and will presented to the membership at the initial Fall meeting. Adoption of amendments will require a 2/3 vote of those present. A proxy will be accepted.

Article XIV
Fiscal Affairs

- A. The fiscal year shall be from July 1 to June 30 to coincide with the WRJ and Congregation M'kor Shalom fiscal years.
- B. An annual budget, created by the President and Treasurer, will be submitted to the Executive Committee and General Board for approval. Then it shall be submitted to the Finance Committee of Congregation M'kor Shalom as requested.

Article XV
Parliamentary Authority

- A. The rules contained in Robert's Rules of Order, Newly Revised, shall govern the proceedings of all meetings.
- B. The Women's Connection Secretary shall serve as parliamentarian.